

1.4 Norms for discharge of functions [SECTION 4(1)(b)(iv)]

<u>S.No.</u>	<u>Details of disclosure</u>	<u>Remarks/Reference Points</u>
1.4.1	Nature of functions/service offered	: This Institute imparting training for State Enforcement Officers and Analysts including Officers from Developing countries and drawal of samples, inspection and analysis of both Indigenous and Imported fertilizers.
1.4.2	Norms/standards for functions/service delivery	: As per provisions of Govt. of India.
1.4.3	Process by which these services can be accessed	: Details are available in the Institute's web site.
1.4.4	Time limit for achieving the targets	: The target is being achieved within a stipulated period as decided by the Ministry.
1.4.5	Process of redress of grievances	: Name & Designation of Grievance officer : Dr. Ravindra Yadav, Deputy Director Phone No. 0129-2418484 e-mail : cfqcti@nic.in